

**Area 10 Council on Aging of Monroe and Owen Counties, Inc.**  
**Minutes of the January 30, 2013 Meeting, 10:00 a.m.**  
**At the Area 10 Agency on Aging Conference Room**

**Attending:**

Mary Boutain, Allison Carroll, Carle Crawford, Bob Epps, Susie Graham, Doug Johnson, Liz Jones, Nancy Lorenz, J.L. Siefers, Gary Sweatman, Kerry Conway and Julie Decker.

**Call to Order:**

Nancy Lorenz called the meeting to order and welcomed Bob Epps back to the Council.

**Council & Public Comments:**

None

**Council Minutes:**

Doug motioned to approve the minutes of the October meeting. The motion was seconded by Carle and passed by the council. Doug motioned to approve the notes of the December meeting. The motion was seconded by Carle and passed by the council.

**Executive Director's Report:**

Written Executive Director's Report

Copies were give to all Council members.

Abilities Unlimited

Kerry reported that we would be accepting some of the responsibilities of Abilities Unlimited. A shed is being built to house some of their equipment (crutches, wheelchairs, walkers, seat risers, nothing motorized). United Way funds are being used to pay for the construction. We will also be receiving a small allocation for the operation of the service. A couple of their board members will be joining our Advisory Council. A press release will be prepared the end of February.

Nutrition Program

Mary Boutain reported that temporary locations have been secured for both Nutrition programs. The food pantry has been relocated to the McDoel Baptist Church on Rogers Street. Deliveries will begin in February. This is currently a temporary location, but Mary is hoping it will turn into a permanent location. Home delivered meals are being prepared in space donated by Ivy Tech in the old MCL cafeteria. This is also a temporary arrangement for hot meals. Frozen meals have been being delivered, and hot meals will be sent out next week. While at Fairview Church, the food pantry was serving 200 and 80 hot meals were being delivered five days a week. In the four and a half years we were at Fairview, it is estimated that 118,000 meals were prepared and 13,000 bags of groceries were delivered. The Eagles in Bloomington had also offered use of their space.

Advisory Council Meeting

The Advisory Council will be meeting on February 12 at 4:30 in the Endwright Center. Council members were asked to join this meeting. Gary made a motion that the February Council meeting be combined with the Advisory Council meeting. Bob seconded, and all voted yes.

### HJR-3 Resolution

Bob made a motion that the Council adopt a resolution opposing HJR-3 and urging lawmakers to repeal the provisions of Indiana Code §31-11-1-1. Susie seconded and passed by the Council. This ruling would affect our employees, clients, and volunteers. A resolution will be drafted and made public.

### Financials

Kerry reported that Rural Transit had ended the year with a surplus.

There is currently a membership drive being held for the Endwright Center. They are hoping for 100-150 per year. There are currently 64 memberships covering 120 individuals. The cost of the membership is \$25 per year.

There has been a contract revision at Dodds-Wylie Apartments. We are now responsible for repairs up to \$500, as opposed to \$1,500 previously.

The fundraising budget for the year is \$70,000.

It was asked that Natalie provide a reserve fund list. The current reserve is \$512,441 (without property). The Hartstraight property deal went through on Friday at a price of \$76,000. There is \$325,000 in reserve for operating payroll and expenses. This is approximately four months of payroll. This amount doesn't change much from month to month.

There is a permanently restricted endowment at the Owen County Foundation with a balance of \$5,780. This fund has been restricted to elderly housing, transit matching and elderly services. 2009 minutes will be checked to see if a fund was set up to receive Council member memorial gifts.

### Year End Solicitation

Allison reported that 762 solicitations had been made by mail, and 972 had been made by e-mail. There have been 60 responses totaling \$8,105. This is close to the same number of responses as last year, but a higher amount of gifts. She reported that there are four community partners, and that there are four levels of partners.

The matchstick program through the Monroe County Foundation has received \$1,080.93, and there is \$5,586.07 remaining to be met.

The fundraising breakfast will be held on May 31. Table captains are needed again this year.

### ADRC Annual Report

Liz Jones handed out copies of the Aging and Disability Resource Center Annual Report for 2013. She reported a 42% increase in intakes over the year before, and an 80% increase over 2010. She reported that 2% of needs could not be met. There were 428 intakes completed.

### **Adjournment:**

The meeting was adjourned at 11:45 a.m. for the completion of the Executive Director evaluation.